

# SCHOOL SITE-SPECIFIC COVID-19 PREPAREDNESS PLAN SUMMARY

## SCHOOL INFORMATION

Today's date (mm/dd/yy): 11/24/2020

School name: Saint Francis High School

School reopening date (mm/dd/yy): 10/23/2020

Indicate school setting: Elementary (TK-6th

Middle (6th-8th grades)

High (9th-12th grades)

grade) School/Program address:  
1885 Miramonte Ave

District Office/Main Administration address (if applicable):  
1885 Miramonte Ave

City: Mountain View

City: Mountain View

Zip code: 94040

Zip code: 94040

COVID-19 Designee Name: Jason Curtis

Name of person completing form: Tim Houlihan

Direct phone for person completing form: 650-210-2422

Direct email for form completer: timhoulihan@sfhs.com

## CAMPUS PHYSICAL SPACE

Students:

Staff:

1. Provide the current anticipated number of students/staff on campus daily:

800

150

2. Which grades are/will be open? TK

3. How many individuals are expected to be on campus at any point in the coming month? 400

4. Provide the planned minimum distance between student desks: 6 feet

## VOLUNTARY IMPLEMENTATION OF PRIORITY RECOMMENDATIONS

5. Describe site plans to minimize COVID-19 transmission in staff breakrooms:

Staff breakrooms have been closed and will not be used by Faculty / Staff. Common areas have been modified to have excess furniture removed, and remaining furniture to be spaced at least 6 ft. apart. Common areas are cleaned at least twice per day during school hours, and disinfected nightly.

6. Describe any plans to assess potential outdoor learning spaces (e.g., outdoor seating and shade/protection from elements) and/or to move instruction outdoors:

The school has purchased 8 "pop up" tents, each 20 ft. x 30 ft. (600 sq. ft. each) to supplement outdoor spaces for classes to be held. The school has purchased 50, 72 inch round tables, as well as 200 plastic outdoor folding chairs, to be used in conjunction with the tents. Additional outdoor seating spaces are being utilized in stadium bleacher seating areas, outdoor porches, and the main quad area. WiFi has been added in the main quad to support the outdoor tent areas.

7. Describe any site plans to optimize indoor ventilation (e.g., opening operable windows, using high efficiency filters, etc.):

All automated HVAC systems have been upgraded to MERV-13 filters, and set to utilize 100% outside air for air exchanges. All window sensors have been overridden to allow for use of the HVAC system while operable windows are open. All individual heat pump units in older classrooms have had filters upgraded to MERV-13, and all rooms have been provided with door stops to prop open exterior doors. Restroom exhaust fans are operating at all times, or when lights are turned on.

8. Describe any plans to facilitate routine testing of teachers and staff (e.g., by healthcare providers or at County testing sites):

Saint Francis High School is partnering with El Camino Hospital, which is adjacent to the school campus, to provide routine testing to Faculty and Staff. Testing is done on a voluntary basis, as often as every two weeks.

9. Describe any plans to resume in-person instruction in phases (e.g., elementary in month 1, middle school in month 2, etc.):

The school has used a phased approach to resume in-person instruction. Individual classes have met on campus for outside activities, including art classes and science classes. In addition, small groups of students have been onsite for a number of weeks to receive academic assistance during online learning. Also, Faculty have been onsite for a number of weeks, teaching via Zoom from their classrooms. The school has adopted a hybrid plan to begin expanded in-person instruction beginning January 12, 2021. Half the student population (800 students) will be onsite 2 days a week.

10. Provide link to complete school opening plan:

<https://www.sfhs.com/covid19/reopening-plan>

# School Preparedness Plan to Meet County Guidance for COVID-19

## Visitor Information

(POST ON WEBSITE AND AT ALL SCHOOL ENTRANCES)

### VISITORS/VOLUNTEERS

**The school allows only necessary visitors and volunteers on the campus and will limit the number of students and staff who come into contact with them.**

### FACE COVERINGS - We will support students and staff wearing masks by:

Posting signage stating "Face Coverings required to enter" at all building entrances and in all individual classrooms. Informing staff, students and parents that "Face Coverings are required" for attending in person classes and while on campus.

Training students and staff on the importance of wearing a face covering at all times while on campus.

Posting "Face Covering" requirements on the school's COVID webpage.

### PHYSICAL DISTANCING - We will support physical distancing by:

Arranging desks in all classrooms so that they are 6 ft. apart.

Posting signage at all building entrances, building hallways and individual classrooms requiring "social distancing" of at least 6 ft.

Installing traffic flow arrows on building floors to control student traffic flow.

Posting social distancing "spots" on floors where lines may form (restrooms, offices, food service locations)

Providing educator supervision during passing periods and lunch to help ensure students are meeting the social distancing requirement.

### CLEANING & MAINTENANCE

#### We will support cleaning and maintenance of our campus by:

Nightly cleaning and disinfection of all spaces on campus, including restrooms, common areas, classrooms, offices, athletic facilities, food prep areas, and school buses and vans.

Additional cleaning twice a day during school hours of restrooms and common areas, including building entrances, door handles, etc.

Providing disinfectant spray, microfiber towels, and disinfectant wipes to all classroom, offices, and common spaces.

Spraying all campus spaces with SD Pro, a long term disinfectant that helps prevent spread of bacteria and viruses.

#### HYGIENE - We will support routine and frequent handwashing by:

Expanding the use of contract custodians to assist SFHS custodial staff in maintaining restrooms and locker rooms.

Posting hand washing instructions in all restrooms.

Posting hand washing reminders at all building entrances and classrooms.

Training students and staff on the importance of hand washing to combat the virus.

Posting "restroom etiquette" signage in all restroom stall areas on campus.

Installing hand sanitizing stations in all student restrooms, classrooms, offices, and common spaces on campus.

#### ROUTINE TESTING - We will encourage and support staff testing by:

Saint Francis High School is partnering with El Camino Hospital, which is adjacent to the school campus, to provide routine testing to Faculty and Staff. Testing is done on a voluntary basis, as often as every two weeks.

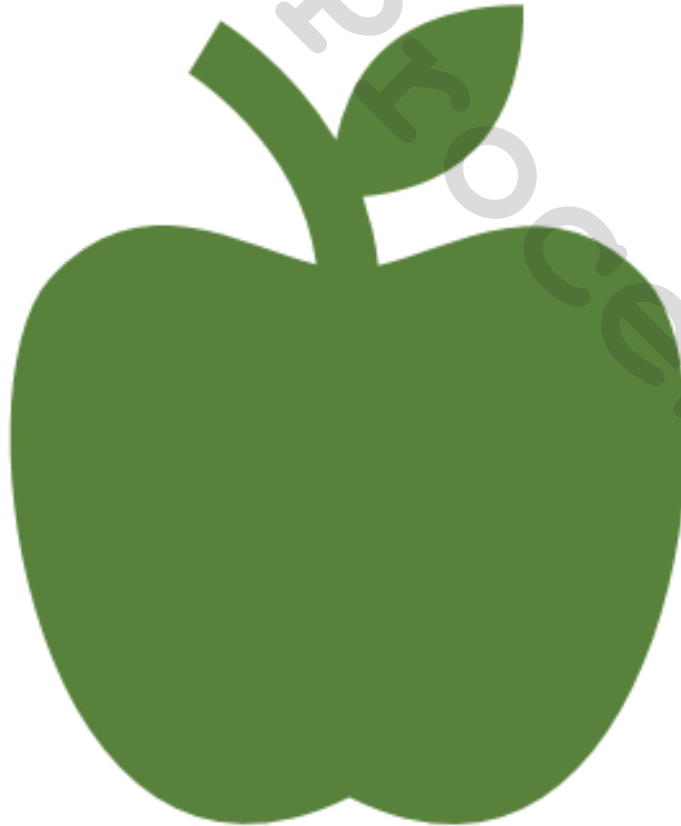
- Families are required to report known cases of COVID-19 in their household to the school immediately. The school will report all known COVID-19 cases to Santa Clara Public Health.

<https://www.sfhs.com/covid19/reopening-plan>

- For more details, see our complete school opening plan here:

# COVID-19 Prepared School

Initial Plan Date: 10/23/2020 Revised Preparedness Plan Date: 11/24/2020



This school, Saint Francis High School, has completed a **School COVID-19 Preparedness Plan** to prevent the spread of **COVID-19**.

For more information or to learn how to file a complaint, see this school's School COVID-19 Preparedness Plan Visitor Information Sheet (required to be posted with this sign). To see this school's complete School COVID-19 Preparedness Plan, go to: <https://www.sfhs.com/covid19/reopening-plan>

Santa Clara County  
**PUBLIC HEALTH**

